

**Position: Volunteer/Registered Nurse**

**Current Employee:**

Salary Range: Negotiable

Reports to: Nursing Medical Coordinator

Supervises: Direct Care Worker; House Parent or Volunteers; others as assigned

Classification: Intermittent Part Time

**Minimum Qualifications:**

Registered Nurse with a valid state license. Must be familiar with state licensing standards and policies on medication administration, first aid, emergency procedures and physical assessment, childhood diseases and principles of wound management. Demonstrate ability to provide warmth, love, consistency and discipline. Experience with children from abusive and tragic backgrounds a plus but not required. Submit and pass a criminal background check.

**Knowledge, Skills and Abilities:**

Ability to identify common ailments experienced by adolescents. Perform basic physical exam and assessment of common skin conditions. Skilled in crisis management, establishing discipline, mentorship and consistency. Ability to communicate effectively and interface with medical personnel as indicated. Keep CPA and Interdisciplinary Team apprised of any reportable conditions. Awareness of adolescent stages of development, needs and challenges a plus. Knowledge of problem-solving and limit setting a plus but not required.

**Education and Training:** Basic Life Support (CPR), Knowledgeable about Emergency Behavior Intervention and familiarity with medication administration policies related to the TDFPS and NBCH.

**Responsibilities/Job Summary:**

Demonstrate competency, prudent judgment, self-control in the presence of children at all times and when performing assigned tasks. Perform duties as assigned which may include (if complete orientation accomplished) similar duties as the Direct Care Worker with oversight of DCW if situation presents. Provide physical assessment with documentation completed in a timely manner. Present in-service offerings with appropriate teaching aids, handouts, use of appropriate methodology and ensure documentation of training gets into DCW's training record.

Report inconsistent findings in a timely manner and maintain ongoing communication maintaining confidentiality, infection control practices, safety factors and maintenance of a therapeutic environment when at all possible. Enforce policies related to NBCH.

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**Current Employee:**

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Signature (Employee) Date

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**APPROVED/DISAPPROVED**

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**GOVERNING BODY/Chair/Designee**

Approval Date:  
Effective Policy Date